**Application for Grant Aid**

Please use this application form to apply for project grant aid from Bourne United Charities. The project **MUST** benefit residents living in the Parish of Bourne, Cawthorpe, Dyke or Twenty to qualify for grant aid.

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| Application date |  |
| Applicant name and contact details |  |
| Applicant position in organisation / charity |  |
| Project name |  |
| Project area of benefit (e.g. Bourne, Cawthorpe, Dyke or Twenty) |  |
| Who will benefit from this project? |  |

Please be aware that BUC may need to verify financial information and to make further enquiries about your project in order to support your application. BUC has a duty to ensure the security of personal data. We will protect the information from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure.

We will keep your data only for the purpose for which it was collected and only for as long as it is necessary, after which it will be deleted. For the full GDPR policy please refer to our website www.bourneunitedcharities.co.uk or email info@bourneunitedcharities.co.uk

**Please select either Option A or B**

**Option A:**

**Project/Equipment Grant** – for one off non-recurring expenditure

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| **Amount requested: £\_\_\_\_\_\_\_\_\_\_\_\_** |

**Option B:**

**Programme Support** – for recurring annual expenditure

Please note that ongoing Programme Support has a requirement for an annual submission detailing improvements in outcomes that needs to be made 8 weeks prior to renewal.

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| **Amount Requested** **(per annum)** | **£1000**  | **£2,000** | **£5,000** | **Other £\_\_\_\_\_\_\_** |

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| **Details of project or programme (for either option A or B):** |
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| **Criteria** | **Response** | **Please tick one box** | **For BUC Use** |
| **Is the project in the benefit area?** (must benefit residents of Bourne, Cawthorpe, Dyke or Twenty to qualify). | No |  |  |
| Yes |  |  |
|  |  |  |
| **How many people will the project benefit in the first year after completion?** | Less than 100 |  |  |
| Less than 250 |  |  |
| Less than 500 |  |  |
| More than 500 |  |  |
| **How much funding has been secured so far?** | Less than 10% |  |  |
| Less than 30% |  |  |
| Less than 50% |  |  |
| Less than 70% |  |  |
| More than 70% |  |  |
| **What team is in place to deliver the project?** | Individual |  |  |
| Small informal team |  |  |
| Committee |  |  |
| **What is the timescale to project delivery?** | More than 5 years |  |  |
| Less than 5 years |  |  |
| Less than 3 years |  |  |
| Less than 1 year |  |  |
| **What is the amount of financial aid requested as a percentage of the total required?** | More than 70% |  |  |
| Less than 70% |  |  |
| Less than 30% |  |  |
| Less than 10% |  |  |
| **Is there clear evidence of need for the project?** (e.g. surveys, petitions, community support, number of sufferers / beneficiaries identified) | Limited supporting evidence |  |  |
| Some supporting evidence |  |  |
| Good supporting evidence |  |  |

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| **BUC use only** |  |
| Date request received |  |
| Date request passed on to Chairman of the Grants Committee  |  |
| Points awarded using the criteria system |  |
| Date passed to general committee |  |
| Decision (granted / not granted / more information required) |  |
| Date of decision |  |
| Date applicant informed of decision |  |
| Any follow-up required?  |  |